



NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

(NAAC 'A' Accredited)

(Approved by AICTE, Affiliated to KTU, Kerala)

INTERNAL QUALITY ASSURANCE CELL - NCERC



Modeling The Future
Since 1968

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL 33rd (IQAC) MEETING AC.YR.2022-23

Agenda-

1. Discussion on action points arising out of the previous meeting
2. AQAR submission 20-21 & 21-22- status
3. KTU Audit (External)-ODD semester 2022-23
4. National/International conference- Academic yr.2022-23 preparations
5. KTU - funded seminars
6. Seminar - NAAAC funded
7. Application for Academic Autonomy status
8. Any other matter with the permission of the chair.

Board Room, Aryabhata

Date: 2nd November 2022

Time - 2:00PM

IQAC Members

1. Prof.(Dr.)Ambikadevi Amma T-Chairperson IQAC	10. Ms.Deepa A-Member Internal
2. Dr-Sobha Manakkal-Director IQAC	11. Dr.N Shankar- Member Internal
3. Mr.David E-Coo rdinator IQAC	12. Mr.Vipin K M-Member Internal
4. Mr.M.Srinivas-Management Representative	13. Mr.Santhosh K-Parent Representative
5. Mr.R.Ambikadas-Senior Administrative Officer	14. Mr.Midhunraj P K-Member Internal
6. Ms.Vini Unnikrishnan-Local society Representative	15. Ms.Ambika S-Member student
7. Mr.Ragesh P R-Alumni Representative	16. Mr.Sabarish C S-Member Internal
8. Mr.P Sivanandan-Professional Body Representative	17. Mr.Maheswaran K-Member Internal



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9. Mr. Hari S-Industry Representative

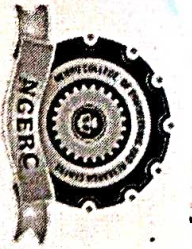
18. Ms.Sajitha A S-Member Internal

19. Ms.Thushara K M -Member Internal

The meeting began at 2p.m.. Principal welcomed all the members of IQAC and the new members were introduced before the committee. She requested Dr.Sobha Manakkal, Director IQAC to go ahead with the proceedings

Director IQAC started the presentation by listing the action taken report (ATR) of previous meeting. The minutes and ATR of previous meeting was passed

Sl.no	Item	Action by	Target date
1.	Meeting reviewed the preparations made by the college for the submission of AQAR 20-21 and 21-22. It was observed that the AQAR 20-21 preparation has been completed and under review by the Principal.	IQAC	November 2022
	The team for AQAR 21-22 was decided to be formulated and concerned members to be informed.	Principal's office	
2.	Meeting reviewed internal academic reports and the readiness for forthcoming KTU academic audit. Preparations were found to be adequate. Updating of all documents to be continued by departments.	HOD's & faculty, Principals Office, Administration	November 10 th -
3.	Meeting reviewed the preparations for the National level and international level conferences proposed to be conducted in the academic year. It was decided to apply for AICTE funding for the international conference.	IQAC/Dr.Gireesh -HOD Mechanical	November



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i. National Conference - November -24th -25th 2022 ii. International Conference -May 25th -26th 2023		
	FDP coordinators	January 2023
4. Meeting evaluated the status of conduct of KTU sponsored faculty development programs. It was decided to conduct the same in the month of January so as to ensure maximum faculty participation. It was decided that resource persons are to be finalized and maximum publicity has to be given		
5. IQAC director informed that the NAAC funded one day national seminar preparations are in progress and the resource persons have been finalized. It was also decided that the program will be in hybrid mode to ensure better involvement from participants	For information	December 14 th -
6. IQAC reviewed the status of application for the academic autonomy for the Institution. It was decided that all committee formation and other preliminary works related to the autonomous functioning are to be in place	Departments/IQAC	As needed

MEETING CONCLUDED WITH THE THANKS GIVING FROM IQAC COORDINATOR

IQAC DIRECTOR

PRINCIPAL NCEERC